



Commercial Services*

Flexible Scheduling
Bartering Available

DAILY, WEEKLY, MONTHLY, Bi-MONTHLY, or QUARTERLY SERVICES

Throughout Facility

- Hard Surface Floor Cleaning
- Vacuum Rugs/Carpets
- Trash Removal
- Dust Blinds/Curtains/Sills
- Spot Check Windows for Smudges
- Wash Faux Plants (Quarterly)

Commons/Lobby

- Dust and Sanitize Countertops and Other High Traffic Surfaces
- Wash Entry Door and Reachable Windows
- Straighten Literature, Furniture, etc.

Office Spaces and Cubicles

- Straighten Tabletop Contents (if allowed)
- Dust All Surfaces
- Sanitize Mouse, Keyboard, and Light Switches

Restrooms (Including Commons)

- Sanitize All Countertops and Porous Surfaces
- Refill Soaps, Paper Products, and Other Business Provided Supplies
- Dust /Wipe Tops of Wall Stalls and Other High Areas



Commercial Services Cont.

Breakrooms/Kitchens

- Sanitize All Countertops and Sink
- Refill Soaps, Paper Products, and Other Business Provided Supplies
- Wipe Down Refrigerator Shelves and Exterior, Stovetop, and Countertop Appliances
- Put Away Clean Dishes

Exterior Parking Lot

- Pick Up Trash Within 30 Feet of the Facility
- Empty Ashtrays
- Empty Trash Bins and Replace Bag
- Sweep Sidewalks (As Needed)
- Wipe Down Any Exterior Business-Related Furniture

* Services Listed Above Are Provided at a Flat Rate TBD between MTS – LOZ and Client. Any Services Not Specified on This List Require a Work Order Signed by an MTS – LOZ Staff Member Prior to Completion.