



# Residential Checklist

**DAILY HOUSEKEEPING AVAILABLE  
ADDITIONAL SERVICES PER OWNER REQUEST**

**\* Indicates tasks routine to every cleaning**

**\*\* Indicates a task routine during an initial cleaning and subsequently as needed.**

## Kitchen

- Dust tops of kitchen cabinets and appliances \*\*
- Wipe down countertops and cabinets \*
- Wipe down stovetop and control knobs\*
- Clean microwave inside and out, including turntable\*
- Clean and dry all appliance surfaces\*
- Shine stainless steel appliances and marble/granite countertops \*
- Clean and disinfect kitchen sink\*
- Wipe all cabinet fronts and disinfect handles/knobs \*\*
- Wipe down and polish all tables and wipe/dust chairs \*
- Sweep and mop floors \*
- Replace rugs \*
- Empty and replace wastebasket \*
- Remove Cobwebs \*\*
- Dust Blinds and Baseboards \*\*

## Bedrooms

- Dust/Vacuum all furniture\*
- Vacuum/Sweep/Mop room and closet floors\*
- Clean mirrors and picture frames \*
- Freshen or Make Bed\* (Additional Charges if Linens Laundered by Housekeeping)
- Remove Cobwebs \*\*
- Dust Blinds and Baseboards \*\*

## Bathrooms

- Dust all surfaces, including light fixtures and decor\*
- Clean and disinfect shower, bathtub, and sinks (inside and out)\*
- Clean and disinfect toilet bowl, seat, lid, tank, flush handle, and base\*
- Clean and shine all mirrors, chrome, marble/granite, and tile\*
- Wipe all cabinet fronts and disinfect handles/knobs \*\*
- Wipe and disinfect all countertops \*
- Vacuum and mop floors\*
- Freshen rugs \*
- Empty and replace wastebasket \*
- Remove Cobwebs \*\*
- Dust Blinds and Baseboards \*\*

## Living Spaces

- Remove lint, hair, or bugs from all furniture \*\*
- Dust/clean picture frames, coffee tables, end tables, and other flat furniture surfaces \*
- Dust/wipe down light fixtures, switches, outlets, and electronics\*
- Dust/clean fireplace mantel and other ledges\*
- Straighten/tidy throw blankets/pillows and décor\*
- Vacuum/sweep/mop floors\*
- Remove Cobwebs \*\*
- Dust Blinds and Baseboards \*\*